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# Registration Now Open!

## 2024-2025

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We are so excited and thankful that you are considering the Butler Center for the Performing Arts for your student's dance and musical theater education. In this brochure you will find all information regarding class registration, schedule and calendar, tuition and payments, and studio policies.

Registration forms can be filled out and returned via email or brought into the studio during one of the in-person registration events (see below). Once registrations are received, you will receive an electronic invoice for a one-time registration fee of \$25 per student or \$40 per family. Registration fees can be paid online via the emailed invoice or in person with cash, card, or check. Once your student's registration fee is received, their spot in the appropriate classes will be reserved.

At any time please do not hesitate to reach out with any questions or concerns you may have.

### **In Person Registration Events**

**August 13-15: 5-8 pm**

**August 21: 5-8 pm\***

**August 28: 5-8 pm\***

*\*Shoe fitting and dancewear sale*

*We can't wait to see you!*

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# CLASS SCHEDULE BY LEVEL

## 2024-2025

### CHILDREN'S SCHOOL

Combo 1	Ballet/Creative Movement	Thursday	5:30-6:00 PM
Combo 2	Tap/Ballet/Acro	Thursday	4:30-5:15 PM
Combo 3	Tap/Ballet/Acro	Thursday	4:30-5:30 PM
Combo 4	Tap/Ballet/Acro	Thursday	5:15-6:30 PM
Combo 5	Tap/Ballet/Jazz/Acro	Thursday	5:45-7:15 PM
Combo 6	Jazz	Wednesday	5:15-6:00 PM
	Tap/Ballet	Wednesday	6:00-7:00 PM
	Acrobatics	Monday	5:00-6:00 PM
	Cecchetti Primary 2/3	Monday	6:00-6:45 PM
	Mini Competition	Monday	6:45-7:15 PM
	Musical Theater, Age 7-10	Monday	6:45-7:30 PM

### PRE-PROFESSIONAL SCHOOL

Level 1	Tap/Ballet	Tuesday	5:00-6:00 PM
	Jazz	Tuesday	6:00-6:45 PM
	Petite Competition	Tuesday	6:45-7:15 PM
	Acrobatics	Monday	5:00-6:00 PM
	Cecchetti Grade 1 - New	Monday	6:00-6:45 PM
	Musical Theater, Age 7-10	Monday	6:45-7:30 PM
Level 2 A	Cecchetti Grade 1 - Returning	Tuesday	5:30-6:30 PM
	Junior Competition - New	Wednesday	7:45-8:15 PM
Level 2 A/B	Acrobatics / Conditioning	Tuesday	6:30-7:30 PM
	Lyrical / Contemporary	Tuesday	7:30-8:00 PM
	Acting, Age 10-13	Wednesday	4:45-5:15 PM
	Musical Theater, Age 10-13	Wednesday	5:15-6:00 PM
	Tap/Ballet	Wednesday	6:00-7:00 PM
	Jazz	Wednesday	7:00-7:45 PM
Level 2 B	Junior Competition - Returning	Wednesday	7:45-8:15 PM
	Cecchetti Grade 2	Tuesday	5:00-6:00 PM
	Pointe Grade 2	Tuesday	6:00-6:30 PM
Level 3	Jazz	Monday	5:00-6:00 PM
	Musical Theater, Age 13+	Monday	6:00-6:45 PM
	Ballet	Monday	6:45-7:30 PM
	Tap	Monday	7:30-8:15 PM
	Cecchetti Grade 3	Tuesday	6:30-7:30 PM
	Pointe Grade 3	Tuesday	7:30-8:00 PM
	Leaps and Turns Technique	Tuesday	8:00-8:30 PM
	Lyrical / Contemporary	Thursday	5:00-5:45 PM
	Teen Competition	Thursday	6:00-7:15 PM
Level 3/4	Acrobatics / Conditioning	Thursday	7:15-8:15 PM
Level 4	Cecchetti Grade 4/5	Monday	7:30-8:30 PM
	Pointe Grade 5	Monday	8:30-9:00 PM
	Ballet	Wednesday	5:15-6:00 PM
	Jazz/Lyrical	Wednesday	6:00-7:00 PM
	Tap	Wednesday	7:00-7:45 PM
	Senior Competition	Wednesday	7:45 - 9 PM
	Contemporary / Modern	Thursday	6:30-7:15 PM
	Leaps and Turns Technique	Thursday	8:15-8:45 PM

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# CLASS LEVEL INFORMATION

## 2024-2025

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*\*Class placement is based on multiple factors including age, previous experience, individual learning style etc. Teachers may recommend a certain level to best ensure your student is in the appropriate class to maximize their dance education and success. We always have the student's best interest at heart and teacher's have the discretion to recommend student's changing levels at any time.*

*Please reach out or visit us at one of our in person registration events with any questions you may have regarding levels/classes.*

### Level/Class

### Average age\* and information

Children's Combo 1	18 months - 2 years old, parent participates w/student.
Children's Combo 2	2-3 years old
Children's Combo 3	4-5 years old
Children's Combo 4	5-6 years old
Children's Combo 5	6-7 years old
Children's Combo 6	7-8 years old
Cecchetti Primary 2/3	6-8 years old, previous ballet experience recommended.
Mini Competition	6-8 years old, approval required.
Musical Theater, 7-10	7-10 years old, no previous experience necessary.
Pre-Pro Level 1	9-11 years old
Petite Competition	9-11 years old, approval required.
Cecchetti Grade 1	9+, previous ballet experience recommended.
Acting 2A/B	10-13 years old, no previous experience necessary.
Musical Theater 2A/B	10-13 years old, no previous experience necessary.
Pre-Pro Level 2	11-13 years old
Junior Competition 2A	11-12 years old, approval required.
Junior Competition 2B	11-12 years old, approval required.
Pre-Pro Level 3	13-15 years old
Musical Theater 3	13+ years old, previous experience recommended.
Teen Competition	13-15 years old, approval required.
Pre-Pro Level 4	15-18 years old
Senior Competition	15-18 years old, approval required.

*\*Please note that these are only the average ages of the class and serve as a starting point for determining the appropriate class level for students.*

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# TUITION & PAYMENT POLICIES

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## Monthly Tuition Rates

HOURS PER WEEK / TUITION PER MONTH

30 minutes	\$40	2.75 hours	\$130	5 hours	\$220
45 minutes	\$50	3 hours	\$140	5.25 hours	\$230
1 hour	\$60	3.25 hours	\$150	5.5 hours	\$240
1.25 hours	\$70	3.5 hours	\$160	5.75 hours	\$250
1.5 hours	\$80	3.75 hours	\$170	6 hours	\$260
1.75 hours	\$90	4 hours	\$180	6.25 hours	\$265
2 hours	\$100	4.25 hours	\$190	6.5 hours	\$270
2.25 hours	\$110	4.5 hours	\$200	6.75 hours	\$275
2.5 hours	\$120	4.75 hours	\$210	7+ hours	\$280

## Discounts

Sibling/Family: 10% discount on additional students monthly tuition, highest students hours are billed first.

Semester In Full: 5% discount applied to your total bill if you pay the semester in full (Fall = 4 monthly payments, Spring = 5 monthly payments)

## Competition

Students/parents will be billed separately for all competition choreography, additional rehearsals and entry fees.

Fees will be sent as a pre-payment plan. Parents will have the option to opt out of the pre-payment plan and pay per event bulk payments. Detailed information will be sent/discussed with each competitive family prior to pre-payment invoices being sent.

## Policies

There is a one-time \$25 registration fee per student or \$40 per family due once registration is received to save your students spot.

Monthly invoices (with the exception of the first month) will be sent out the 25th of each month and are due by the 1st of the following month. Payments made after the 5th will be considered late and a \$15 late fee will be automatically added.

Class schedule is based on 35 weeks of instruction with payment broken into 9 months of equal payment.

When dropping a class, a written notice must be received prior to the 25th. If no notice is provided before this date, you will be responsible for the full tuition payment.

An auto-payment option will be available starting with October invoices. Information will be sent out to all registered students in September.

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# CALENDAR

## 2024-2025

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### FALL 2024

September 3	Fall Semester Begins
October 31	Halloween, No Classes
November 26-30	Studio Closed for Fall Break, No Classes
November 30	Holiday Parade for Students age 10+
December 2	Studio Opens, Classes Resume
December 2-5*	Holiday Show Dress Rehearsal
December 6/7*	Holiday Show Performances @ BC3
December 16-20	Holiday Parties, Parent Observation
December 20	Studio Closed for Winter Break, No Classes

\*Rehearsal and Show Dates TBA at time of show sign-ups in late September.

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### SPRING 2025

January 2	Spring Semester Begins
April 14-20	Studio Closed for Spring Break, No Classes
April 21	Studio Opens, Classes Resume
May 19-24	Children Show Rehearsals + Shows* (Tentative)
May 27-31	Pre-Professional Rehearsals + Shows* (Tentative)
June 1	Studio Closed for Summer Break, No Classes

\*Rehearsal and Show Dates TBA when able. Based on the audience sizes the past few years, we may need to add additional shows to ensure all families, friends, and loved ones are able to support our students! Once registration is complete and we begin our year in September, we will finalize and announce the Spring Performance Rehearsal and Show Dates.

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# CLASSROOM ETIQUETTE & DRESS CODE

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## *Classroom/Studio Etiquette*

Students under the age of 10 will be escorted into and out of the studio by an instructor or assistant.

Parents should meet students in the lobby promptly upon conclusion of their class.

Students cell phones must be put away while class is in session. Smart watches may be worn but will be asked to be removed if students are visibly distracted by their use.

Parents are not permitted in studios without permission from the instructor.

No photos or audio/video recording of any type is permitted in the classroom by parents or students. Students/parents are not permitted to post photos/videos of other students or faculty members to social media without permission of all individuals.

No food or drink with the exception of water is permitted within the studios.

For the safety of the student and to avoid disruption of class education, students who are over 10 minutes late to class should warm-up quietly in the hallway and only enter the studio when they are able to fully participate in class. Students who are over 30 minutes late to class may be asked to remain in the hallway until their next class begins.

If parents wish to speak to a teacher, they must first reach out via email or speak to the front desk to determine an appropriate time for a conversation. Teachers will not be able to have discussions with parents during or after class to keep on their teaching schedule.

BCPA reserves the right to suspend any student/family for failure to adhere to any of the policies stated.

## *Dress Code Policy*

Female students: a leotard and tights must be worn during all dance classes. A ballet skirt may be added during ballet, and tight fitting shorts/leggings may be added during tap/jazz. T-shirts, sweatpants, and other loose fitting clothes are not permitted unless otherwise told by instructor.

Male students: plain t-shirts, solid shorts or sweatpants. Graphic t-shirts are not permitted.

Shoes: Students must have the appropriate class shoe for all classes. Shoes and other dancewear may be purchased through the studio but this is not required. See the front desk for questions or further details regarding brand/color/style recommendation.

Hair must be secured tightly and neatly out of the students face.

For the safety of the student, necklaces, bracelets, dangling earrings, etc are not permitted. Earring jewelry must be studs and tightly secured with backing.

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# GENERAL INFORMATION

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## Missed Class Policy

Students are able to make-up a missed class due to illness or weather related issue by attending a class that is at the same level or one level below their current level. Please reach out to the front desk to determine an appropriate make-up time. Students must get teacher permission before attending a make-up class. There are no refunds for missed classes.

## Weather Policy

Our studio follows the weather policies of the Butler Area School District (BASD). If the BASD calls for a cancellation or early dismissal, the studio will be closed for that day. In the event of a cancellation, make-up classes will be offered prior to the end of the semester.

Please be sure to check your email, WPXI closings/cancellations, and BCPA social media for updates during inclement weather.

## Performance Policy

Students are encouraged but not required to participate in BCPA produced shows. Students who choose to participate are required to be in attendance for all rehearsals and performances at the studio and venue.

All BCPA students are required to enter and exit through the theater stage door with a parent/guardian. The parent/guardian must check in/out their student with the BCPA staff.

All students must remain backstage for the entire performance. Supervision will be provided.

A video recording of each show will be professionally produced for purchase. For the safety of all students, no photos or videos may be personally recorded during events.

There is no performance fee for students to participate in any BCPA production.

All BCPA shows are held at BC3 Succop Theater with reserved seating. Ticket sale information will be made available approx 2-3 months prior to each show.

## Competition Policy

Students interested in competitive dance must see the front desk for an individualized assessment prior to signing up/being placed in competitive groups.

Students who have committed to a competitive group must be enrolled and have good attendance in the technique class for the competitive style.

Students who miss more than 3 of the same technique class may be removed from sections of a dance. A parent/student/teacher discussion will take place prior to any changes being made to the choreography.

Parents are responsible for all additional competition, costume, choreography fees and must be up to date on their monthly tuition to participate in competitions.

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